

# Staff Confidentiality

This clause can form part of a general employment agreement between the Practice and staff member, or could be the basis of a single confidentiality document.

I, \_\_\_\_\_ (name of staff member)

Acknowledge that I am aware of the requirements of the **Privacy Act** as relating to the private health sector. I acknowledge that information in respect of a patient is sensitive information, which must remain confidential, and not be disclosed to any third party without the consent of the patient or as otherwise provided by law.

I agree that during the course of my employment with the Practice, and at all times following the cessation of that employment, I shall not disclose any patient information to any person, except in the proper course of my duties; or as directed by the relevant health provider; or at the request of, and with the consent of the patient and the relevant health provider.

I will not, at any time, either while employed by the Practice or after such employment shall cease copy or make any use of information contained in patient records, or other health information known by me, in relation to patients of the practice, for any purpose other than the proper discharge of my duties.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff member